It is my privilege and pleasure to be with you today to install the officers of this Lions Club of ……………………. for the coming year of 2023 / 24.

Lion Secretary, have the officers to be installed been properly elected to their respective offices

1. **Lion Tamer - Elect Lion ………………………………………**

Lion ……….. you have been elected to serve as a Tamer of your club.

You are responsible for

* display and storage of the club’s property such as flags, gong and gavel.
* Preparing the meeting room prior to the meeting.
* You are to assist the president as the official greeter, always welcome and introduce all guests and see that the places are provide for all
* Putting away all club property at the end of the meeting and
* Acting as sergeant at arms

Lion ………… will you carry out these duties to the best of your ability?

1. **Lion Tail Twister - Elect Lion ………………………………………**

Lion ……….. you have been elected to serve as a Tail twister.

* The responsibility of a good, lively meeting rests chiefly on your shoulder.
* Promoting harmony, fellowship, fun, and enthusiasm to draw the members together at club meetings;
* You shall impose and collect the fines at the meeting (and shall use your best judgment when doing so).
* Much of the meeting will depend upon your resourcefulness in promoting fellowship, fun and laughter, making the members forget any worries they may have.

Lion ………… will you carry out these duties to the best of your ability?

1. **LCIF Coordinator Elect - Lion**

Lion ……….. you have been elected to serve as a LCIF Coordinator

Club LCIF coordinator serve as ambassador for LCIF at the club level.

Responsibility includes

* education lions about LCIF
* attend LCIF training provided by your district coordinator is provided
* give an annual presentation at the club meeting on LCI foundation
* promote LCIF through clubs website news latest
* provide regular updates to the club leadership and district coordinator regarding club achievements
* inform lions in your Club of LCIF grant opportunities at the local level
* Overseas annual giving at the club level
* recognize donors annually or throughout the year
* identify partners in your club or local businesses with the capacity and interest to support l LCIF.

Lion ………… will you carry out these duties to the best of your ability?

1. **Global Leadership Chairperson – Elect Lion. ……………………**

Lion ……….. you have been elected to serve as a ………………..

Your responsibilities are

* Identify and developed new lion leaders at club level.
* Expand training and development opportunities to the Lion members in your capacity.
* Ensure new members installation effectively implemented.
* Educate lions in your club on encourage use of lions International learning modules LCI leadership development programme tools and resources.
* Encourage lion members to identify community leaders to join lion club and refers to GMT for follow up.
* Enhance awareness and understanding of the need for a quality leadership at all level of the club.

Lion ………… will you carry out these duties to the best of your ability?

1. **Global Service Chairperson – Elect Lion…………………………..**

Lion ……….. you have been elected to serve as a Globa Service chairperson.

As the club GST person, you will bring will be in Jones dream to life - that every need can be made by a lion.

Some of your duties include:

* Develop service action plan and act as a club resource to meet goals that actress community needs.
* Develop and lead community. Committees to implement the service plan which includes one rising activities.
* In collaboration with the club secretary report service activities to Lions Club international.
* Encourage full membership participation in the club service project throughout the year.
* Collaborate with the membership Shoppers and promote membership opportunities to the 9 lions during service project.
* Participate in the district governors Advisory Committee meeting that is the Zonal meeting, when appropriate.
* You will also serve as a member of district Global Services team.

Lion ………… will you carry out these duties as GS chairperson to the best of your ability?

1. **GMT – Elect Lion…………………………**

Lion ……….. you have been elected to serve as a Global membership chairperson.

The position of the club membership chairperson is important to the health and the vitality of your lions club and its ability to serve the community. some of your duties include.

* Create a membership plan
* encourage assist members in bringing quality members into the club always using proper recruitment method
* facilitate the recruiting process of new members working with the club members
* ensure that the new members receive orientation as appropriate
* implement the club main the program for new members
* participate as a member of the district Governor Advisory Committee meeting focused on membership
* acting as part of global action team for the club
* preparing and implementing orientation reporting to the board on ways to reduce lost of membership.( kept at minimum).
* corporate generally with the program of the district.

Lion ……… will you perform these duties to the best of your ability?

1. **Directors – Lion………………….., …………………….**

‘‘Lions ……. you have elected to serve as your club directors.

With the other officers, you form what is known as the BOD of your club.

Your duties are

* Authorizing all expenditures and you shall not create any indebtedness beyond the income of the club
* being responsible for the business policies of the club and their execution
* holding regular monthly meeting and attend special meetings of your club and unselfishly of your time and effort to advance your club.
* approving or rejecting the membership Committee report on any candidate for membership in the club.

Will you, as directors, perform all of your duties as directors to the best of your ability?

1. **VP1**

1st VP – Elect Lion…………..

2nd VP – Elect Lion…………..

3rd VP – Elect Lion…………..

Lions have been elected to high office by the members of your club.

* As the club vice president your task are two fold one of your top priorities is to stand ready to fulfill the duties of a more senior Vice President or club president if the president is unable to do so, for any reason.
* Most likely you will also have other duties assigned by the president, and you may be tasked to lead one or more committees during the year.
* In addition to those duties you should dedicate time to prepare to serve as a club president . it is important to understand the role of the club President and all its responsibilities well before you begin to serve.
* You will also serve as part of the Global action team as a GLT club leadership chapters.
* If requested, you’ll also serve as an active member of the district governor’s advisory committee, attending the meetings of your zone.

Will you as VP perform these duties to the best of your ability.

1. **Treasurer - Elect Lion. ……………………**

“Lion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, you have been elected to serve your club as treasurer.

Your duties are

* manage the collection of club dues and be the custodian of all club receipts and expenditures;
* maintaining accurate accounts (both administrative and project account ) and records and submitting reports as outlined in the constitution and by Laws.
* Naturally you will deposit all the money received, in such bank is designated.
* You will assist the finance committee in preparing budget and such financial statement as may be necessary.
* You will disburse funds only upon direction of the BOD.
* Reporting monthly to the BOD and quarterly to the membership
* Presenting a yearend report and making your books and ledger available to the appointed auditors.

Will you, as treasurer, perform all of your duties to the best of your ability?

1. **Secretary - Elect Lion………………….**

“Lion \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, you have been elected to the most demanding and responsible position in the club.

Under the supervision and the direction of the president and the BODs your duties are

* Acting as the official liaison between your club, zone, district and Lions Clubs International.
* Receiving and sending all correspondence
* Recording all meetings, maintain membership and committee lists and keeping accurate account of the attendance and all activities undertaken by the club.
* Collecting all monies due to the club, turning such funds over to the treasurer taking proper receipt thereof,
* Submitting all required reports and returns promptly and being an active member of the governor’s advisory committee in the zone.

Lion ……………… Will you, as secretary, perform all of your duties as provided by your club’s governing documents to the best of your ability?

1. **President - Elect. Lion. …………………….**

‘‘Lion \_\_\_\_\_\_\_\_\_\_, you have been elected to the highest office of president of your club.

You are the chief executive officer.

Your success is a reflection of your club’s success.

Some of your duties are

* Presiding at all monthly regular, special meetings of your club and board of directors,
* appoint all standing and special committees acting as an ex- officio member of each of those committees
* calling for regular committee reports
* ensure that all members fully participate in the club projects and activities
* cooperating with, and being an active member of the district governor’s advisory committee, attending the meetings of your zone
* serve as the club GAT chairperson
* Keep in mind at the end of your term of office you will be called to give an account of your stewardship. Your record of achievement will then be history.
* Now this is time to plan and take steps to build your club in every way possible.

Lion ……………………… Will you, as president, perform all of your duties as to the best of your ability?

CLUB MEMBERS.

I kindly request the rest of the club members to rise from your seats.

Fellow lion I want to call your attention to the fact that these lions who have been entrusted by you with your club responsibilities for the coming year have signified they are intention to exert their very best personal effort to make your Lions Club and the kind of organization it should be.

It must be remembered that the only way in which these new officers who we are installing can most successfully carry on. Is for them to receive the full support of every individual member.

As an individual when requested by your president you serve on a committee to perform some duties in lionism.

Will you be a in mind that you members collectively elected the Officer's and as a consequence will you pledge to support them actively at all time.

……………………………………………………………………………………………………………..

It is now my great pleasure to declare these lions daily installed in to respective office to which they have been elected.

…………………………………………………………..

To you Lion president I had this gavel as a token of your club Extreme Love and confidence in you and your simple of authority on behalf of the membership of your club, I want to assure you of their readiness to follow your leadership during your term of office and now lion.

If it's my extreme personal pleasure to congratulation you upon the honor of your club has conferred in selecting you as its chief executive and to extend my very best wishes to you and the club for the most successful year and your leadership.

Thanking u