

Lions Clubs International District 306 C1





Lions Club of Sri Jayawardanapura Pearl

Club No 117429 Charted Date 09.10.2010

14th Anniversary

Membership Directory

2024-2025



National Anthem

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PLEGDGE OF ALLEGIANCE

I salute the national flag of Sri Lanka, Which signifies the independence of my country And stands for all its people United as ONE nation

I pledge allegiance to Sri Lanka And undertake to work Towards its peace and prosperity In a spirit of tolerance and love



Lions Code of Ethics

TO SHOW my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

TO SEEK success and to demand all fair remuneration of profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken or because of questionable acts on my part.

TO REMEMBER that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

WHENEVER a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

TO HOLD friendship as an end and not a means. To hold that true friendship exists not on account of the service performed by one to another, but that true friendship demands nothing but accepts service in the spirit in which it is given.

ALWAYS to bear in mind my obligations as a citizen to my nation, my state and my community, and to give them my unswerving loyalty in word, act and deed. To give them freely of my time, labor, and means.

TO AID others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

TO BE CAREFUL with my criticism and liberal with my praise; to build up and not destroy.

Massage from The President 2024-2025



It my greatest honor to present the directory of Lions Club of Sri jayawardanapura pearl. The directory will include year activity plan, information on office bearers, dates of Club meetings, Board meetings and Project plan that will be organized and conducted in the lionistic year 2024--2025.

I would like to take this opportunity to thank my club members for believing in to lead the Club for the year 2024-2025. In this unprecedented time as we all struggle to find a new normal, I pledge to become a pillar of strength to our club and to I my duties and responsibilities as a humble leader.

Once again I would like to thank you all for your exceptional contribution to the club. I'm confident in all of you and I hope to Club will become an outstanding Club in the District 306 C1.

Lion Inder De Silva President 2024-2025

KEY CABINET OFFICERSS – 2023-2024

Destruct Governor : Lion Saman Jinadasa MJF

No.594/8, Pathiniyawatta, Pore, Athurigiriya.

Tel: 0773770046(M), 0112760719(R) E Mail: g.kumarasinghe@prima.com.lk

Lions Club of Koswatta

Imm. Past District Governor : Lion Pantatha Dabare PMJF PMAF

No. 37, Galwala Road, Mirihana.

Tel: 0773242611(M)

E Mail: panthakadabare@gmail.com Lions Club of Diyawannaoya Goldan

1st Vice District Governor : Lion Mahesh Boralugoda PMJF PMAF

No. 37, Galwala Road, Mirihana.

Tel: 0773242611(M)

E Mail: panthakadabare@gmail.com

Lions Club of Athurugiriya

2nd Vice District Governor : Lion Dr. Susith Senarathna PMJF PMAF

No. 42/2, Jayanthi Mw, Pelawattta.

Tel: 0777411276(M)

E Mail: susith@yahoo.com

Lions Club of Thalangama South

Cabinet Secretary : Lion Manoj Punchihewa PMJF PMAF

614/4, Battaramulla Rd, Ethulkotte

Tel: 0779947404(M)

E Mail : manojpunchihewa@yahoo.com

Lions Club of Talangama South New Century

Cabinet Treasurer : Lion Heshan Padukka PMJF PMAF

No. 279/15/8, Godagama Rd, Athurugiriya.

Tel: 0772616727(M)

E Mail: heshan396@yahoo.com Lions Club of Colombo centenial

REGION 1B

Region Chairperson : Lion Indika Gomes MJF PMAF

No.812, Main Road, Malabe.

Tel: 0777293592(M)

E Mail: Daya.weerasinghe@yahoo.com

Lions Club of Thalangama South

Zone Chairperson Zone 1 : Lion Chaaritha Deerasinghe MAF

Zone Chairperson Zone 2 : Lion Rajitha Vilasini MAF

Region Secretary Lion Manju Welivitage Region GLT Lion Kushan De Silva

Region GMT Lion Manabarana Madigasekara MAF

Region GST Lion Nihal Rodrigo MJF MAF
Region CPE Lion Suren Kanishka MAF

Region GET Lion Surangani Kaluarachi MAF
Region CQI Lion Renuka Jayalatharachchi MAF
Region Marketing Lion Yogeswaran Nishanthan MAF

Clubs in Zone 1

Sri Jayawardanapura Kotte.

Palawata

Pittakotte.

Colombo

Clubs in Zone 2

Sri Jayawardanapura Pearl.

Colombo Matiland.

LIONS CLUB OF SRI JAYAWARDANAPURA PEARL KEY CLUB OFFICE BEARERS – 2024-2025

President Lion Indra De Silva
Secretary Lion Tharangi Bandara
Treasurer Lion Mihiri Priyamali

De Mel MAF

First Vice President Lion Tharangi Bandara Second Vice President Lion Ashoka Siriwardena

Imm. Past President Lion Rajitha Vilasini

Club Administrator Lion Indika Gomes MJF MAF

Service Chairperson (GST) Lion Ruwani

Membership Chairperson(GMT)Lion Kumari Perera MAF Marketing & Com. Chairperson Lion Nirosha Peiris MAF

Club LCIF Coordinator Lion Rajitha Vilasini Club GLT Coordinator Lion Sriyani Perera

Club CQI Coordinator Lion Indika Gomes MJF MAF

Club Directors Lion Mala Chitranjani De Silva

Lion Maya De Silva

Lion Dammika Disanayaka

Lion Tamer Lion Indika Gomes MJF MAF
Tail Twister Lion Hemantha Gunasekara

LIONS CLUB OF SRI JAYAWARDANAPURA PEARL MEMBERSHIP DIRECTORY – 2024-2025

	Member	Name	Address	Contact #	E Mail
1	2763249	Lion Kumari Perera	31,1 st Lane Sri Gunaendra Mw, Nawala.	0722444064	kumari@adpsons.lk
2	3503558	Lion Sriyani Perera	65A, Sunethradevi Mw, Kohuwala.	0775939464	malkkasera@gmail.com
3	3301478	Lion Hemantha Gunasekara	20/2, Sri Nagavihara Rd, Pita Kotte.	0716322380	Hemantha_g@yahoo.com
4	3244042	Lion Asoka Siriwardena	233/3, N M Perera Mw,Welikada, Rajagiriya.	0718330576	lionasokasiriwardena@gmail.co
5	727160	Lion Maya De Silva	260, Kotte Rd, Nugegoda.	0778132890	adpsons1@sltnet.lk
6	5216399	Lion Indra De Silva	529/35,Jaya Mw, Thalangama North, Battaramulla.	0776311367	vishakawrathna@yahoo.com
7	5216405	Lion Rajitha Vilasini	35/8, Godagama Rd, Athurugiriya.	0776706643	rajthavilasini@gmail.com
8	5290030	Lion Indika Gomes	9, Temple Road, Kalubowila.	0770124878	indika@carlton.lk
9	5290025	Lion Dasatha De Silva	5/7,Sirimal Mw, Dehiwala.	0722303480	529@yahoo.com
10	5290023	Lion Mala De Silva	5/7,Sirimal Mw, Dehiwala.	0722303480	529@yahoo.com
11	5507947	Lion Mihiri De Mel	19/4, 1 st Lane, Rubber watta Rd, Gangodawila,	0772009647	mihiridemel@gmail.com
12	5640561	Lion Nirosha Peiris	09, Temple Road, Kalubowila	0777602521	Niroshapeiris1975@gmail.com

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13	5676619	Lion	No 35/8	0771818351	ddammika0910@gmail.com	
		Damayanti	Godagama Road			
			Aturugiriya			
			Aturugiriya 10200			
14	5998258	Lion Ruwani	382/12/2,	0762183142	nagasingherh@gmail.com	
		Harshani	Samajawadi mawatha			
			Habarakada,			
			,			
			Homagama			

LIONISTIC YEAR 2024-2025 CLUB EVENTS

Month	Event
July 2021	Honoring of past Presidents at the
	monthly Dinner Meeting
August 2021	Honoring Lion Ladies of the Club
	Club CQI Program
September 2021	Official visit of the Zone Chairperson
October 2021	Charter Celebration
	First Quarter Newsletter
November 2021	Official visit of Regional Chairperson
December 2021	Official visit of the 1st and 2nd VG Governors
January 2022	New Year Family get- together
	Second Quarter Newsletter
February 2022	Independent day Celebrating
March 2022	Lions Family Trip
April 2022	Sinhala & Hindu Avrudu Program
	Third Quarter Newsletter
May 2022	Vesak celebration & Almsgiving
	District Convention
June 2022	Planning round table for the next Lionistic
	Year
	Year-end Newsletter

BOARD MEETING AGENDA GUIDELINES/SAMPLE

- 1. CALL TO ORDER, PRESIDENT (START MEETING AT APPOINTED TIME)
- 2. ROLL CALL, SECRETARY
- 3. PLEDGE TO FLAG, INVOCATION (OPTIONAL)
- 4. MINUTES OF LAST MEETING, MINUTES OF LAST BOARD MEETING.

(SECRETARY. CALLS FOR MOTION TO CORRECT AND ACCEPT, REQUIRES A SECOND TO THE

MOTION PRIOR TO VOTE.)

5. TREASURERS REPORT (TREASURER. CALLS FOR MOTION TO CORRECT AND ACCEPT.

REQUIRES A SECOND TO THE MOTION PRIOR TO VOTE.)

- 6. READING OF COMMUNICATIONS. (IF ACTION NEEDS TO BE TAKEN ON A COMMUNICATION, VOTE ON IT OR SEND IT TO THE PROPER COMMITTEE FOR STUDY.)
- 7. COMMITTEE REPORTS. (CALL FOR A VOTE TO ACCEPT REPORT, AND TAKE A VOTE ON

ANY ACTION THAT IS RECOMMENDED BY THE COMMITTEE. SECURE A WRITTEN COPY OF THE

REPORT TO KEEP WITH THE MINUTES OF THE MEETING.)

8. UNFINISHED BUSINESS. (ANY TABLES MOTIONS OR REPORTS. SECRETARY SHOULD

HAVE REPORTED IN THE MINUTES OF THE PREVIEW- OUST MEETING.)

9. NEW BUSINESS. (ITEMS BROUGHT BEFORE THE CLUB AT THE LAST REGULAR MEETINGS,

IDEAS PRESENTED BY A MEMBER PRESENT OR A BOARD MEMBER.)

10. MISCELLANEOUS BUSINESS (ITEMS WHICH DO NOT AFFECT THE CLUB DIRECTLY, BUT SHOULD BE BROUGHT TO THE ATTENTION OF THE MEMBERS.)

11. ADJOURNMENT.

NOTE: TRY TO LIMIT THE AMOUNT OF TIME USED FOR DISCUSSION SO THAT THE MEETING

DOES NOT DRAG ON. IF YOU FEEL A POINT BEFORE THE BOARD IS DRAGGING ON WITHOUT A

SOLUTION, RECOMMEND THE COMMITTEE STUDY THE MATTER FURTHER, OR APPOINT A SUBCOMMITTEE TO FIND AN ANSWER.

CALENDAR OF BORD MEETINGS

Month	Date
July	08 th July ,7.30pm – 8.30pm
August	10 th August,7.30pm – 8.30pm
September	10 th September,7.30pm – 8.30pm
October	08 th October,7.30pm – 8.30pm
November	10 th November,7.30pm – 8.30pm
December	09 th December,7.30pm – 8.30pm
January	10 th January,7.30pm – 8.30pm
February	09 th February ,7.30pm – 8.30pm
March	08 th March,7.30pm – 8.30pm
April	07 th April,7.30pm – 8.30pm
May	10 th May,7.30pm – 8.30pm
June	08 th June,7.30pm – 8.30pm

Note: All Board meetings are conducted through "Zoom" platform.

REGULAR MEETING AGENDA GUIDELINE/SAMPLE

- 1. CALL TO ORDER, PRESIDENT (START MEETING AT APPOINTED TIME)
- 2. PLEDGE TO THE FLAG
- 3. SONG AND INVOCATION (OPTIONAL)
- 4. READING OF MINUTES BY SECRETARY AND REPORT OF THE TREASURER.
- 5. CALL FOR A VOTE TO APPROVE OR CORRECT.
- 6. TAILTWISTER (EITHER AT THIS POINT OR END OF MEETING)
- 7. COMMUNICATIONS
- 8. UNFINISHED BUSINESS. COMMITTEE REPORTS AND ANY VOTES THAT MAY BE

REQUIRED.

- 9. NEW BUSINESS
- 10. PROGRAM FOR EVENING. INTRODUCED BY PROGRAM CHAIRMAN OR PRESIDENT, ALLOW THE SPEAKER ENOUGH TIME. EXTEND THANKS AT THE END OF PROGRAM

AND PRESENT TOKEN OF APPRECIATION IF IN ORDER.

11. GENERAL ANNOUNCEMENTS. (NEW MEETING, PROGRAM IF APPLICABLE,

THANKS ANY GUESTS FOR ATTENDING, IF PROSPECTIVE MEMBERS IN ATTENDANCE INVITE

THEM BACK, ETC.)

12. ADJOURNMENT

NOTE: THIS IS A SAMPLE AGENDA AND CAN BE ADJUSTED ACCORDINGLY TO FIT THE

PARTICULAR MEETING. REMEMBER TO PLAN THE MEETING SO THAT YOU CAN ADJOURN ON

TIME. AGAIN, LIMIT ANY DISCUSSION TO A REASONABLE AMOUNT OF TIME. USE YOUR GAVEL

EFFECTIVELY.

CALENDAR OF DINNER MEETINGS

Month	Date
July	31 ^h July,7.30pm – 8.30pm
August	19 st August,7.30pm – 8.30pm
September	30 th September,7.30pm – 8.30pm
October	29 rd October,7.30pm – 8.30pm
November	26 th November,7.30pm – 8.30pm
December	24 th December ,7.30pm – 8.30pm
January	28 th January,7.30pm – 8.30pm
February	25 th February,7.30pm – 8.30pm
March	25 th March ,7.30pm – 8.30pm
April	20 rd April,7.30pm – 8.30pm
May	19 th May,7.30pm – 8.30pm
June	23 th June,7.30pm – 8.30pm

Note: Next meeting Hosted will be informed immediately after Monthly meeting.

HOW WE SERVED THE COMMUNITY LIONISTIC YEAR 2024-2025

Month Plan	Type of Projects	Chairperson	Estimate cost
July	Distribute 10 Covid -19 preventing advice Banners Islandwide Police stations	Lion Indika Gomes	Rs.30,000/-
July	Donating ICU beds for 3 Hospitals Buttala, Monaragala, Badulla	Lion Theja Perera Lion Kumari Perera	Rs. 40,000,000/-
July	Protect Environment Tree Planting	Lion Indika Gomes	Rs.20,000/-
July	Fundraising (Raffle draw) (Target – Rs.200,000/-	Lion Indika Gomes Lion Narth Withana	Rs.35,000/-
July	Hunger Relieving Distribute Dry Foods	Lion Sriyani Perera Lion Indika Gomes	Rs.30,000/-
July	Hunger Relieving Distribute Dry Foods "Kandy/Delthota Area"	Lion Vishaka Rathnasinghe Lion Shashika Rathnasinghe	Rs.250,000/-
August	Donation Hospital equipment	Lion Theja Perera Lion Kumari Perera	Rs.30,000,000/-
August	Start "Kepakaru Mapiya Schemes" for 10 children each Rs.1000/= for every month (estimate 5 years)	Lion Mihiri De Mel Lion Sriyani Perera	Rs.120,000/- (This Year)

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August	Donation sanitation	Lion Indika	Rs.50,000/-
	material and equipment	Gomes	
	to Sri Lanka Police	Lion Thusitha	
		Aluthge	
September	Road Safety project	Lion Indika	Rs.25,000/-
	Donation 5 no's marries	Gomes	
	selected roads at	Lion	
	Nugegoda and	Hemantha	
	Kohuwala Police areas		
October	Sport Items distribution	Lion Vishaka	Rs.150,000/-
	rural area sports clubs	Rathnasinghe	
		Lion Indika	
		Gomes	
November 2	National council for	Lion Mihiri	Rs.35,000/-
	chilled and youth	De Mel	
	welfares Moratuwa		
	home		
December	Library Book donation	Lion Indra De	Rs.100,000/=
	2 selected schools	Silva	
		Lion Mihiri	
		De Mel	
January	Diabetes awareness and	Lion Nart	Rs.50,000/=
	prevention at Primary	Withana	
	School at Padukka Area	Lion Anusha	
		Withana	
January	Support selected three	Lion Indika	Rs.75,000/=
	farmers inspire	Gomes	
	Compost Fertilizer	Lion	
	Production	Maheswary	
		Mahimadas	
4 th February	Beach Cleanup	Lion Indika	Rs.20,000/=
		Gomes	
February	Childhood Cancer	Lion Nart	Rs.30,000/=
	awareness and	Withana	
	preventive		

March	Improvement of Vision and Hearing	Lion Vishaka Rathnasinghe	Rs.30,000/=
2 nd April	World Autism Awareness Day Program	Lion Vishaka Rathnasinghe Lion Rajitha Vilasini	Rs.200,000/=
May	Kumari - Ella cleaning Project	Lion Rajitha Vilasini Lion Indika Gomes	Rs.50,000/=
5 th June	Mage Project with multiple clubs. Protect Environment 1000 no's of Tree Plantation at Bundala national park	Lion Indika Gomes	Rs. 300,000/=

BIRTHDAYS OF LIONS AND LION LADIES

Month	Date	Lion / Lion Lady
July 2021	04	Lion Indika Gomes
	07	Lion Ruwani Harshani
August 2021		
September 2021		
October 2021	08	Lion Asoka Siriwardana
November 2021	14	Lion Mala De Silva
	25	Lion Sriyani Perera
	18	Lion Maya De Silva
December 2021		
	07	Lion Dasatha Helanka
	03	Lion Rajitha Vilasini
January 2022	14	Lion Hemantha Gunasekara
February 2022	16	Lion Nirosha Peiris
	25	Lion Indra De Silva
March 2022	21	Lion Mihiri De Mel
April 2022		
May 2022		
June 2022	01	Lion Kumari Perera

A BRIEF HISTORY OF LIONS CLUBS INTERNATIONAL

In 1917, Melvin Jones, a 38-year-old Chicago business leader, told members of his local business club they should reach beyond business issues and address the betterment of their communities and the world. Jones' group, the Business Circle of Chicago, agreed.

After contacting similar groups around the United States, an organizational meeting was held on June 7, 1917, in Chicago, Illinois, USA. The new group took the name of one of the invited groups, the "Association of Lions Clubs," and a national convention was held in Dallas, Texas, USA in October of that year. A constitution, by-laws, objectives and a code of ethics were approved. And the rest is history. As we approach our 100th anniversary in 2017, it's moment to look back on our long and proud tradition of service and the numerous achievements of our association and Lions around the world.

LCI Historical Highlights

1917: Melvin Jones and fellow Chicago businessmen found Lions Clubs to improve the community.

The first convention takes place at the Adolph us Hotel in Dallas, TX. **1920**: Lions Clubs become international by chartering a club in

Windsor, Canada.

1925: During the international convention in Cedar Point, Ohio, Helen Keller charges Lions with becoming "knights of the blind in the crusade against darkness."

1926: Polar explorer and member of the Washington D.C. Lions Club, Admiral Richard E.

Byrd, Jr. flies over the North Pole and carries the Lions flag with him. He flies over the South

Pole later that same year.

1930: Lion George Bonham paints a cane white with a wide red band to aid the visually

impaired after he witnesses a blind man having trouble crossing the street.

1931: Lions head south and establish a club in Nuevo Laredo, Mexico.

The first international convention outside of the U.S. is held in Toronto, Ontario, Canada.

1933: Visitors to the Chicago World's Fair learn about Lions clubs at the fair's Social Science Division.

1935: Amelia Earhart, honorary member of the New York City Lions Club, completes a record-breaking nonstop flight from Los Angeles to Mexico during the Lions Clubs International Convention in Mexico City. Local Lions donate a Talking Book machine to the Milwaukee Public Library, allowing the blind to hear books.

1939: Members of the Detroit Uptown Lions Club turn an old Michigan farmhouse into a school to train dog guides for the visually impaired, helping to popularize dog guides worldwide. To provide an organized baseball program for children, Lion Carl Edwin Stotz of Williamsport, Pennsylvania, appeals for support from Lions clubs, YMCAs and other community partners. On June 6, 1939, the very first Little League baseball game is played at Park Point in Williamsport.

1944: The world's first eye bank is created in New York City. Today, most eye banks are Lions-sponsored.

1945: Lions assist in drafting the United Nations Charter, starting a lasting bond with the U.N.

1946: The Lions Blind Camp on Casper Mountain in Wyoming hosts its first group of blind children.

1947: In October, Lions celebrate the 30th anniversary of the association at the Waldorf Astoria Hotel in New York City. It had become the world's largest service club organization at the time with 324,690 members in 19 nations. Lions are given consultant status with the U.N. Economic and Social Council.

1948: Only three years after World War II, Europe sees its first Lions club in Stockholm,

Sweden. Geneva, Switzerland, follows suit just days later.

A Lions club is formed in Kalaupapa on the island of Molokai, Hawaii. Kalaupapa is a leper

colony and the charter members all have Hansen's disease (leprosy).

1952: Filipino Lions reach out to Japan and encourage the chartering of the first Japanese Lions club.

1954: After an international contest among Lions, an official motto is chosen: "We Serve." The motto was submitted by Lion D. A. Stevenson of Font Hill, Ontario, Canada.

1956: The Detroit Lions Club gives 6-year-old Stevie Wonder a Christmas gift – a drum set. The Amundsen-Scott South Pole Station is built. Soon after, 16 scientists and military personnel charter the 59ers Lions Club there.

1957: Lions launch youth programs, including the very successful Leo Clubs.

1965: Lions build the Melvin Jones Lions International Memorial in Fort Thomas, Arizona.

1968: The Lions Clubs International Foundation (LCIF) is established. Since its founding, LCIF has given more than US\$826 million in grants to support the humanitarian work of Lions.

1971: LCI moves to its fourth and final location in Oak Brook, IL, after decades in downtown Chicago.

1972: LCIF sends out its first grant – US\$5,000 to assist victims of flooding in South Dakota.

1973: In February, the association welcomes its one millionth members.

1977: Lion Jimmy Carter, a peanut farmer from Georgia, becomes president of the United States of America.

1985: LCIF awards its first Major Catastrophe Grant of US\$50,000 for earthquake relief in Mexico.

1986: Mother Teresa accepts the Lions Humanitarian Award.

1987: The association amends its bylaws and invites women to become members. Women are now the fastest growing segment of new members.

1990: Sight first is launched, eventually raising more than \$415 million dollars to help eradicate major causes of blindness.

French Lion Michael Bury helps build an electric traction car and races it at a Grand Prix event.

1995: LCIF partners with The Carter Center, led by former US president and Lion Jimmy Carter, to combat river blindness in Africa and Latin America.

1999: Nilofer Bakhtiar of Pakistan is elected as the first female international director of the association.

2001: LCIF and Special Olympics partner on Opening Eyes, an initiative to screen the vision of Special Olympics athletes.

2002: Lions charter two clubs in China, the nation's first voluntary membership group since the 1950s.

2003: Through Sight First, Lions and The Carter Center record their 50 millionth river blindness treatment.

2004: Lions mobilize more than US\$15 million for South Asia tsunami relief following the disaster.

2007: The Financial Times ranks LCIF as best non-governmental organization worldwide to partner with.

2010: The Bill & Melinda Gates Foundation contributes US\$5 million to the One Shot: One Life campaign, and Lions raise more than US\$10 million to support measles efforts over the next two years.

2011: LCIF awards its 10,000th grant – bringing the total amount awarded to US\$708 million. Lions help administer 148 millionth dose of Mectizan to treat river blindness. Following the Japan earthquake and tsunami, Lions mobilize over US\$21 million for relief efforts.

2013: LCIF partners with the GAVI Alliance to protect millions of children from measles and rubella. LCIF commits US\$30 million for immunizations, matched by US\$30 million from UK

Government and Bill & Melinda Gates Foundation, bringing the total to US\$60 million. Colombia eliminates river blindness with the support of Lions and The Carter Center partnership.

2014: Lions launch the Centennial Service Challenge, a global initiative to serve 100 million people around the world.

2017: Lions celebrate their 100th anniversary and first century of service!

1. Club president Responsibilities (Global Action Team chairperson)

The chief executive officer of the club. Presides at all meetings of the board of directors and the club.

- ➤ Meetings: The president issues the call for regular meetings and special meetings of the board of directors and the club.
- ➤ Committees: The president appoints the standing and special committees of the club while cooperating with chairpersons to ensure the regular functioning and reporting of such committees.
- ➤ Leadership: The president sees that officers are elected as provided for by the constitution and by-laws, and participates as an active member of the district governor's advisory committee of the zone in which this club is located.

2. First Vice President's Responsibilities

As part of the Global Action Team, the club's first vice president serves as the leadership chairperson. If the president is unable to perform his/her duties for any reason, the vice president next in rank shall occupy his/her position and perform his/her duties with the same authority as the president.

Under the direction of the president, the club's first vice president shall oversee the functioning of such committees of the club as the president designates. He/she also participates as an active member of the district governor's advisory committee of the zone in which the club is located.

3. Club Secretary Responsibilities

- ➤ The secretary is under the direction of the president and the board of directors. He/she is also the liaison between the club, district and the association. Responsibilities include:
- ➤ Has custody of and maintains general records of the club, including minutes of the club and board meetings; attendance; committee appointments; elections; member information, addresses and telephone numbers of members; members' club accounts
- ➤ Submits regular monthly membership reports, service activity reports and other reports specified by the association; submits reports upon request to the district governor's cabinet
- ➤ Engages as an active member of the district governor's advisory committee of the zone in which the club is located
- ➤ Gives bond for the faithful discharge of the office in the sum and with surety as determined by the board of directors
- ➤ Delivers in a timely manner, at the end of their term, the general records of the club, to the successor

4. Immediate Past President Responsibilities

The immediate past president assists and gives guidance to the current club president as needed. He or she may also serve as the LCIF coordinator for the club.

- > Serves as club LCIF coordinator as a secondary responsibility unless he/she is unable to serve and another club member is appointed.
- ➤ Mentored club presidents and vice presidents.

5. Membership Chairperson Responsibilities

Serve as a key member of the club's Global Action Team.

- Collaborate with the district membership coordinator, district leaders, members of the club's membership committee and others to develop annual membership goals and action plans to recruit new members and to increase membership satisfaction among current club members. Present the plan to the club's board of directors for approval and support.
- Collaborate with the club service chairperson as well as other club committees to promote membership opportunities.
- Understand the different membership types and programs offered and promote membership programs to club members.
- Ensure each new member is provided an effective membership orientation and is provided opportunities to be engaged in club activities that are meaningful to the new member.
- Attend the district governor's advisory committee meeting of the zone in which this club is located when appropriate.
- Participate in Global Membership Team meetings held by the district.

• Represent the club in welcoming all new service-minded people in the community served by the club.

6. Club Administrator

In order to assist some club officers who may have difficulty operating certain technologies, Lions Clubs International created the role of "club administrator" to support a club president or secretary with administrative tasks that are completed through MyLCI/MyLion. This role has access to the same information in MyLCI/MyLion as the club president and secretary. Together and in consultation, the president and secretary may assign this administrative role if deemed beneficial for effective club operations. The club administrator is not a formal position recognized by LCI, but functions to provide administrative assistance only".

7. Club Treasurer Responsibilities

Pays the club's obligations authorized by the board of directors; all checks and vouchers shall be signed by the treasurer and countersigned by one other officer, determined by the board of directors.

- Arranges for issuance, in cooperation with the secretary, of quarterly or semi-annual statements to each member for dues and other financial obligations owed to the club
- Has custody of and maintains general records of club receipts and disbursements

- Prepares and submits monthly and semi-annual financial reports to the board of directors of the club
- Gives bond for the faithful discharge of the office in the sum and with surety as determined by the board of directors
- Delivers in a timely manner, at the end of the term, the financial accounts, funds and records of the club, to the successor

8. Service Chairperson Responsibilities

Serve as a key member of the club's Global Action Team.

- Report service activities through MyLion throughout the year.
- Collaborate with club leaders to set club service goals that address the needs of the community and align with membership and leadership goals of the club.
- Develop action plans to meet the service goals of the club.
- Develop and lead committees to implement the service plan.
- Engage Leos and young people in the community in the club's service.
- Encourage each member's participation in club service activities.
- Serve as a club resource regarding community needs, best practices and initiatives of Lions International and LCIF.
- Participate in the district governor's advisory committee meeting (zone meeting) when appropriate.

9. LCIF Coordinator

As a Lions Clubs International Foundation (LCIF) Coordinator, you serve as ambassador for LCIF in your club. You will share LCIF stories, motivate fellow Lions to support LCIF, and enable LCIF to advance its humanitarian work both locally and globally. Because of your leadership skills and demonstrated commitment to the philanthropic and humanitarian service ideals of LCIF, we are able to create a better world through our foundation.

10. Lion Tamer

The Lion Tamer serves as the custodian of club property. Responsibilities include:

- ➤ Having charge of and being responsible for the property and paraphernalia of the club including such items as flags, banners, gongs, gavels, song book, button board, bells, etc.
- ➤ Ensuring proper placement of club paraphernalia prior to each meeting and returning the items to their appropriate storage area after the meeting.
- ➤ Serving as sergeant-at-arms at meetings.
- > Seeing that meeting attendees are properly seated.
- ➤ Distributing materials, such as bulletins, favors, and literature as needed at club and board meetings.
- ➤ Giving special attention to assure that new members sit with a different group at each meeting so they become acquainted with all members.
- > Serving as a greeter for members and guests attending club meetings.

11. Project Coordinator

Project Coordinator responsibilities include working closely with our Project Chairperson to prepare comprehensive action plans, including resources, timeframes and budgets for projects. Responsibilities ➤ Coordinate project with Project Chairperson activities, resources, equipment and information

- > Break projects into doable actions and set timeframes
- ➤ Communicate with Other Members of the Club to identify and define requirements, scope and objectives
- ➤ Assign tasks to other club members and assist with schedule management ➤ Make sure that Project Chairperson needs are met as projects evolve
- ➤ Help prepare budgets to Project Chairperson
- ➤ Analyze risks and opportunities
- > Monitor project progress and handle any issues that arise
- ➤ Act as the point of contact and communicate project Chairperson to all participants
- ➤ Work with the Project Chairperson to eliminate blockers
- ➤ Issue all appropriate legal paperwork (e.g. Expenditure, budget, Plan and Reports) 12. Lions Club Transport coordinator. Transportation coordinating for all Lions Club Events and Requirements . Coordinator may also analyze Transport costs and recommended more cost-effective methods of transportation. They may negotiate with outside party ,assign drivers to routes, handle Lion Member complaints, and investigate Transport issues.

13. What are the duties of a tail twister?

A tail twister wants to promote harmony, good fellowship and enthusiasm at club meetings by performing appropriate stunts and games and imposing fines on club members. New Lions may be shy and the tail twister can suitably introduce them and make them feel that they are valuable members of the club.

Do's

- ➤ Demand respect! Demand it from everyone! Use fines, or whatever tactic is necessary.
- ➤ Do keep fines in a reasonable range 10-25 cents.
- ➤ Have a no change policy. What you get is what you keep (unless you agree otherwise-use good judgement).
- Use your position to keep the meetings interesting
- ➤ Use your position to maintain order
- ➤ Use your position to keep the meetings on track
- > Be the center of attention
- ➤ Collect fines to help build the administrative fund (the tail twister is an important fundraiser)
- ➤ Be polite, be pleasant, and have fun.
- ➤ Promote fun
- Be creative
- ➤ Be professional

- > Fine members who do not wear Lion vest/emblem/pin
- ➤ Do fine members who are unruly, disrespectful, or holding "private meetings"

Don'ts

- ➤ Never embarrass anyone
- ➤ Do not tell jokes
- > No private fines-all fines are public
- > Do not fine guests including guest speaker, DG or ID.
- ➤ Do not interrupt the President or the ongoing program.
- ➤ Do not make an issue out of a member who does not want to pay a fine. (Take IOU's)
- > Do not make anyone feel uncomfortable
- > Do not make members feel unwelcome

14. Micro Loan Chairperson

- ➤ Advises to Loan Applicant about the Loan Conditions , consequences, and benefits of alternative lending solutions.
- ➤ Develops loan applications by evaluating applicant information and documentation.
- ➤ Consults with Loan Applicant about their lending needs to help them achieve their financial goals, including the collection and analysis of information about the Applicant's financial situation.
- ➤ Evaluates loan applications and documentation by informing applicant of additional requirements.

- > Rejects loans by explaining deficiencies to applicants.
- > Schedules and tracks closing dates, contingency dates, and loan lock expirations.
- ➤ Approves loans by issuing checks or forwarding applications to loan committee.
- ➤ Completes loan contracts by explaining provisions to applicants, obtaining signatures and notarizations, and collecting fees.
- > Prepares and submits timely and accurate loan files.
- ➤ Helps Loan Applicant by answering questions and responding to requests.
- ➤ Maintains Loan applicant confidence by keeping loan information confidential.
- > Accomplishes Club mission by completing related results as needed.

15. Club Event Coordinator

What responsibilities are common for Event Coordinator jobs?

- ➤ Work closely with All Club Members and Event teams to Success the events.
- ➤ Coordinate event details with team members in other departments.
- ➤ Develop lead generation plans with targets, measures, and objectives.
- > Handle money at events, wait on and serve customers.

- ➤ Assist in building a support network between the individual and the community.
- ➤ Research topics, develop programs, and secure high-level speakers.
- ➤ Promote and represent the program and sponsor positively at all times.
- ➤ Maintain proper care and upkeep of equipment and supplies.
- Maintain a high sanitation standard in all meeting rooms.
- > Supervise the setup and breakdown of all events.
- > Demonstrated time management and attention to detail.
- ➤ Comfortable working with a variety of teams and personalities
- ➤ Can collaborate with a sense of humor and a willingness to accommodate individual needs or changes.

16. Club Meeting coordinator

- ➤ Club Meeting coordinators work in various settings including Club Board meetings and Club General Meetings in planning and executing successful Meetings.
- ➤ Club Meeting coordinators will adhere to a Club's needs, search for space accommodations, and bear Members' requests in mind.
- ➤ Club Meeting coordinators meet with decision-makers to outline the purpose and needs of an event and map out everything needed for kick-off.

- ➤ They scout venues and perform cost-benefit comparisons to help select the best venue and negotiate with vendors.
- ➤ During an event, they are the point person for issues that may arise.
- ➤ Event coordinators need a minimum high school diploma, and a college degree in communications, marketing, or business management is often preferred.
- > Responsible for all Meeting Arrangements

17. Photo and Video Coordinator

- > photo and video for all Events in the Club
- ➤ Submit All event Photos and videos to Club Service Chairperson

18. Marketing Communication Chairperson:

The Marketing Communication Chairperson is responsible for ensuring that a club is recognized in the community and that members are well informed of a club's activities. Duties include promoting the club through news media, social media, and other effective means as well as encouraging club members to be involved in club activities through effective communication.

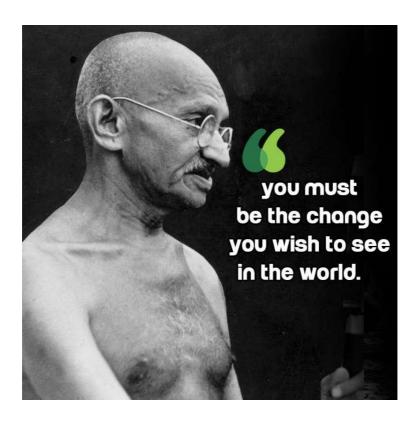
- 19. Club Corresponding Coordinator Duties and Responsibilities
- ➤ Participate in meetings and keep the Records updated on changes, Board Decisions, and other decisions related to the club.

- ➤ Analyze Previous Records and updates
- ➤ Monitor all club updates and Report to Club President
- ➤ Retrieve data and compile monthly statistical reports in a designated time frame with accuracy
- ➤ Analyze Club Performance and make recommendations for process improvements
- ➤ Maintaining Club Member Updates
- > Accept other duties as assigned
- 20. Specialty Clubs Coordinator

If you are a Lion who has a passion for increasing Lions' service impact through Specialty Clubs, you are eligible to apply!

- > Review the Specialty Club Program's vision and goals
- ➤ Understand the policies and procedures for chartering a Lions club or club branch
- ➤ Possess and maintain a collaborative and communicative work ethic
- ➤ Complete and submit a Specialty Clubs Program Coordinator application/development plan (limit 4 SCP coordinators per district)
- > Following approval, complete and submit a Specialty Clubs Development Plan
- ➤ Report achievements to specialtyclubs@lionsclubs.org. Include club ID and name

Notes:	



Editor:



Lion Indika Gomes MJF PMAF Club Secratary (2024-2025) LC Sri Jayawardenapura Pearl Region Charman – Region 1B (2024-2025)