



## LIONS CLUB OF COLOMBO GREEN ELITE

DESTRIC: 306 C1 REGION: 4A  
REG. NO: 148430

01.08.2024

LION CHAMINDA THALGASWATTAGE  
9/28 MUHANDIRAMS LANE COLOMBO 12  
Sri Lanka

Dear LION CHAMINDA THALGASWATTAGE

### Appointment as Club Auditor

We are pleased to inform you of your appointment as the Club Auditor of the Lions Club of Colombo Tea Tasters Excellence. This position is a testament to your outstanding professional qualifications and the trust we place in your abilities to oversee and ensure the accuracy and integrity of our club's financial operations.

As the Club Auditor, your responsibilities will include:

- 1.Reviewing Financial Statements: Conduct regular audits of the club's financial records to ensure compliance with established procedures and the accuracy of financial reporting.
- 2.Ensuring Compliance: Ensure that the club adheres to both internal policies and external regulatory requirements.
- 3.Providing Recommendations: Offer suggestions for improving financial practices, internal controls, and overall financial management.
- 4.Reporting: Present audit findings and recommendations to the Club President and Board of Directors, ensuring transparency and accountability within the club.

Your term as Club Auditor will commence on 01.07.2024 and will continue until 31.06.2025 or until your successor is appointed. We are confident that your expertise and dedication will greatly contribute to the financial health and success of our club.

Please confirm your acceptance of this appointment by signing and returning the enclosed copy of this letter.

We look forward to your positive response and to working closely with you to achieve the objectives of the Lions Club of Colombo Tea Tasters Excellence.

Thank you for your service and commitment to the Lions Club.

Yours sincerely,

**LION W ASELA FERNANDO**

Lions Club of Colombo Green Elite  
0777 524920

**CLUB PRESIDENT**  
**LION T M CHARITH**  
**YATIGAMMANA**

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**CLUB SECRETARY**  
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**CLUB TREASURER**  
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