



# LIONS CLUB COLOMBO TEA TASTERS EXCELLENCE

COLOMBO TEA TASTERS EXCELLENCE (152882)  
- NEWLY CHARTERED - DISTRICT 306 C1 - REP  
OF SRI LANKA

## CLUB PRESIDENT

### PRASANNA MADAWALA

206/3/C, SIRIPANI MW,  
PANNIPITIYA RD,  
THALAWATHUGODA. REP OF SRI  
LANKA  
MOBILE 0094-773552719  
E-MAIL  
PRASSANNAM01@GMAIL.COM

01.08.2024

Mr. Linton Premawardane

No. 10A, 3/2 , Dehigaslanda Road,

Rathnapura

Sri Lanka

Dear Mr. Linton Premawardane

## CLUB SECRETARY

### T S JAYASOORIYA

18/255 CIRCULAR ROAD  
EVERGREEN PARK  
COLOMBO 5 REP OF SRI LANKA  
MOBILE 94-714-449283  
E-MAIL  
ESTEADULLA@GMAIL.COM

## Appointment as Club Auditor

We are pleased to inform you of your appointment as the Club Auditor of the Lions Club of Colombo Tea Tasters Excellence. This position is a testament to your outstanding professional qualifications and the trust we place in your abilities to oversee and ensure the accuracy and integrity of our club's financial operations.

As the Club Auditor, your responsibilities will include:

1. Reviewing Financial Statements: Conduct regular audits of the club's financial records to ensure compliance with established procedures and the accuracy of financial reporting.
2. Ensuring Compliance: Ensure that the club adheres to both internal policies and external regulatory requirements.
3. Providing Recommendations: Offer suggestions for improving financial practices, internal controls, and overall financial management.
4. Reporting: Present audit findings and recommendations to the Club President and Board of Directors, ensuring transparency and accountability within the club.

Your term as Club Auditor will commence on 01.07.2024 and will continue until 31.06.2025 or until your successor is appointed. We are confident that your expertise and dedication will greatly contribute to the financial health and success of our club.

Please confirm your acceptance of this appointment by signing and returning the enclosed copy of this letter

We look forward to your positive response and to working closely with you to achieve the objectives of the Lions Club of Colombo Tea Tasters Excellence.

Thank you for your service and commitment to the Lions Club.

Yours sincerely,

**Shermila Ambeypitiya**

Lions Club of Colombo Tea Tasters Excellence

0773219914



## Phone.

+94 773552719  
+94 779099882



## Email.

communicationlionsctte@gmail.com



## Address.

18/255 Circular Road  
Evergreen Park, Colombo 5