



## LIONS CLUB

### COLOMBO TEA TASTERS EXCELLENCE

COLOMBO TEA TASTERS EXCELLENCE (152882)  
- NEWLY CHARTERED - DISTRICT 306 C1 - REP OF SRI LANKA

#### Monthly Board Meeting No.04

Meeting Date: October 14, 2024

Time: 9.00 p.m.

#### AGENDA

Timekeeper: Lion. Shermila

Management Area	Topics and Details	Time allocated (minutes)	Responsible Person(s)
	Welcome Address	1 Minutes	Lion Prasanna
Secretary	Minutes from last meeting & Progress	8 Minutes	Lion. Jayasuriya
President	Remarks and Queries not addressed	6 Minutes	Lion. Prasanna
Board members	Suggestions/ New board papers	5 Minutes	Board members
Project Management	Running/ New Projects	6 Minutes	Project team
Finance	Financial position	3 Minutes	Lion. Shermila
	Any other queries or suggestions	2 Minutes	All
	Vote of Thanks		Lion. Jayasuriya
Total		30 Minutes	

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**Board meeting No. 04/ 2024 Held VIA Zoom 2024.10.14 at 09.00 p.m.**

### Signature list of the attendees

#	Name	Designation	Attendance	Signature
1	Lion. Prasanna Madawala	President	Yes	
2	Lion. T S Jayasuriya	Secretary		
3	Lion. Chermila Ambeypitiya	Treasurer	Yes	
4	Lion K W Don Thisara Kalana	Director		
5	Lion. Kumarasiri Perera	Director		
6	Lion Kanchana Rasanjalie	Director		
7	Lion Harsha A Mendis	Director	Yes	
8	Lion Onray Pereira	Director		
9	Lion Linton Premawardana	Director	Yes	
10	Lion Mudalige Don Danushka Priyan Walpola	Director		
11	Lion T. Kaminda De Silva	Director	Yes	
12	Lion Victor Leon	Director	Yes	
13	Lion khan	Additional	Yes	

## Board Papers discussed, decisions made, suggestions and Progress

#	Title	Change of Signatories of accounts at BOC	<input checked="" type="checkbox"/> progress Corrections	Responsibility
01	Name of presenter		it was agreed to change the authorized signatory of BOC account as , 1.Lion Prasanna Madawala ( NIC 772540728V) as the President, 2.Lion T S Jayasuriya( 19625290090) as the new Secretary 3.Lion Chermila Ambeypitiya(715142023V) as the new Treasurer The Treasurer to sign with the President or the Secretary to withdraw cash and for the online transaction the entering to be done by the President or the Secretary and to authorize by the Treasurer  <b>2024.10.14</b> Went to BOC and the bank informed us to give them a signed letter via existing officials, Lion Kumarasiri, Lion Swarna and Lion Kanchana confirming the new officers for the year 2025.	Treasurer
	Board Paper Ref	BP-002(20240704)		
	<b>Background of the Board Paper-</b> Change of Signatories of accounts at BOC to reflect the new appointed office bearers.  <b>Decision taken-</b>			

#	Title	Fund raising Project	<input checked="" type="checkbox"/> progress Corrections	Resp onsib ility
02	Name of presenter	Lion Chermila Ambeypitiya	The board unanimously Decided to approve the project.  2024.09.19 It was decided to visit the brokers physically next week. Onray, Prasanna , Shermila, Swarna to confirm the drama nad location  <b>2024.10.14</b> Visited the brokers and we were informed that most brokers have exhausted their budgets and can provide funding of around Rs.25,000, it was agreed by the board that we should seek advertisements through our personal contacts.	Lion Onray
	Board Paper Ref	BP-003(20240902)		
	<b>Background of the Board Paper-</b> Since the club has to settle borrowings made from the members to pay unpaid membership fees of some members and for future charitable events, a fundraising event was proposed			
	<b>Decision taken-</b> 2024.09.02			
	1.to show the stage Drama “SADUDA WATEI NNE SIKURADATA”“සදුදා වැටෙනගේ සිකුරාදා”and the cost is Rs. 275,000/=. The board unanimously Decided to finalize the date on Friday 06.09.2024 after checking the availability of the drama and the location.			
	2.Proposed to print souvenirs for this event and proposed target for advertisement Rs 4 Million and the club is expecting active support of all members to achieve this target. Discussed how we get support from tea brokers and following members suggested for touch Tea Brokers			
	(i) lion Sachintha - CTB			
	(ii) Lion Danushka - LCBL			
	(iii) Lion Khan - Forbes			
	(iv) Lion Tharidu - Demo			
	(v) Lion Linton - John keels and Asia			
	vli) Lion siri - Mercantile, Asia, Bartleet and Eastern			
	Club expected Gold , Silver and Bronze Sponsorships valued Rs 150,000 to Rs.100,000.00 from brokers			
	Board Decided to give following targets to other members			
	(i) Lion Kanchana Rs, 300,000.00			
	(ii) Lion Mahesh Rs. 100,000.00			
	(iii) Lion Osada Rs. 200,000.00			
	(iv) Lion Onray Rs.100,000.00			
	(v) Lion Thisara Rs.100,000.00			

	<p>(vi) All other members Rs. 40,000,00</p> <p>3. Suggested pages prices for advertisements as follows</p> <p>Back page (colour) Rs.125,000,00</p> <p>Back front page (colour ) Rs,100,000.00</p> <p>Front front page (colour) Rs, 100,000.00</p> <p>Middle page (colour) Rs. 75,000.00</p> <p>Full page (colour) Rs. 50,000.00</p> <p>Full page (black and white) Rs. 40,000.00</p> <p>Half page (colour ) Rs. 30,000.00</p> <p>Half page (black and white) Rs. 25,000.00</p> <p>Quarter page (colour) Rs. 15,000.00</p> <p>Quarter page (black and white) Rs. 10,000.00</p> <p>4.Suggested call articles for the souvenir such as articles relating to Tea industry, member own articles (Short stories, success stories etc ) welcome our members for this</p>		
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#	Title	Membership Fees to be paid	<input checked="" type="checkbox"/> progress Corrections	Responsi bility
04	Name of presenter	Lion Swarna Jayasuriya	it was agreed to contact the said members and collect funds.  <b>2024.10.14</b> following members are still in arrears Lalith - membership + Mjf 53500 Savindu - membership fees 30,000 Sulakshana - membership fees 1/2 20000 Suranga - membership fees 20000 Dinesh - 20,000	Treasurer
	Board Paper Ref	BP-002(20240902)		
	<b>Background of the Board Paper-</b>  Discussed about international payment plan and decided to collect membership payment from following members and settle it before 15 <sup>th</sup> SEP  (i) Lion Amila  (ii) Lion Dinesh  (iii) Lion Chathuranga  (iv) Lion Viraj  (v) Lion Mahesh  (vi) Lion Sameera  (vii) Lion Suranga  (viii)Lion Sachintha			

03rd Board meeting minutes presenting & seconding
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#	Seconding and confirming the minutes are in order	
1	Suggesting that the minutes are in order	Name: Lion Linton Premawardana
	Confirming that the minutes are in order	Name: Lion. Chermila Ambeypitiya
	Unanimously	
	Approved after amendments	
	Rejected :	

# Attendance Confirmation

2024.10.14 - Zoom meeting @ 9.00pm

