



LIONS CLUB

COLOMBO TEA TASTERS EXCELLENCE

COLOMBO TEA TASTERS EXCELLENCE (152882)
- NEWLY CHARTERED - DISTRICT 306 C1 - REP OF SRI LANKA

Monthly Board Meeting No.10

Meeting Date: April 29, 2025

Time: 9.00 p.m.

AGENDA

Timekeeper: Lion. Shermila

Management Area	Topics and Details	Time allocated (minutes)	Responsible Person(s)
	Welcome Address	1 Minutes	Lion Prasanna
Secretary	Minutes from last meeting & Progress	8 Minutes	Lion. Jayasuriya
President	Remarks and Queries not addressed 1.Non payment of membership fees 2.May 10th Joint charter ceremony 3. New officials for the year 2025/2026	6 Minutes	Lion. Prasanna
Board members	Suggestions/ New board papers	5 Minutes	Board members
Project Management	Running/ New Projects	6 Minutes	Project team
Finance	Financial position	3 Minutes	Lion. Shermila
	Any other queries or suggestions	2 Minutes	All
	Vote of Thanks		Lion. Jayasuriya
Total		30 Minutes	

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Board meeting No. 06/ 2025 Held VIA Zoom 2025.04.29 at 09.00 p.m.**Signature list of the attendees**

#	Name	Designation	Attendance	Signature
1	Lion. Prasanna Madawala	President	Yes	
2	Lion. T S Jayasuriya	Secretary	Yes	
3	Lion. Chermila Ambeypitiya	Treasurer	Yes	
4	Lion K W Don Thisara Kalana	Director	Yes	
5	Lion. Kumarasiri Perera	Director	Yes	
6	Lion Kanchana Rasanjalie	Director		
7	Lion Harsha A Mendis	Director		
8	Lion Onray Pereira	Director		
9	Lion Linton Premawardana	Director	Yes	
10	Lion Mudalige Don Danushka Priyan Walpola	Director		
11	Lion T. Kaminda De Silva	Director		
12	Lion Victor Leon	Director	Yes	
13	Lion Tharindu Kodithuwakku	Director	Yes	

Board Papers discussed, decisions made, suggestions and Progress

#	Title	Change of Signatories of accounts at BOC	<input checked="" type="checkbox"/> progress Corrections	Responsibility
01	Name of presenter		it was agreed to change the authorized signatory of BOC account as , 1.Lion Prasanna Madawala (NIC 772540728V) as the President, 2.Lion T S Jayasuriya(19625290090) as the new Secretary 3.Lion Chermila Ambeypitiya(715142023V) as the new Treasurer The Treasurer to sign with the President or the Secretary to withdraw cash and for the online transaction the entering to be done by the President or the Secretary and to authorize by the Treasurer 2024.10.14 Went to BOC and the bank informed us to give them a signed letter via existing officials, Lion Kumarasiri, Lion Swarna and Lion Kanchana confirming the new officers for the year 2025. 2024.11.18 The above BOC letter to be signed by Lion Kanchana 2024.12.05 Agreed to finish the documentation after the Drama which will be on the 21st of December 2025.04.29 Completed	Treasurer
	Board Paper Ref	BP-002(20240704)		
	Background of the Board Paper- Change of Signatories of accounts at BOC to reflect the new appointed office bearers.			
	Decision taken-			

#	Title	1.Non payment of membership fees 2.May 10th Joint charter ceremony 3. New officials for the year 2025/2026	<input checked="" type="checkbox"/> progress Corrections	Responsibility
02	Name of presenter	Lion Chermila Ambeypitiya	<p>The board unanimously Decided to approve the project.</p> <p>2024.09.19 It was decided to visit the brokers physically next week. Onray, Prasanna , Shermila, Swarna to confirm the drama nad location</p> <p>2024.10.14 Visited the brokers and we were informed that most brokers have exhausted their budgets and can provide funding of around Rs.25,000, it was agreed by the board that we should seek advertisements through our personal contacts.</p> <p>2024.11.18 has has a meeting with Mr Upul Nishantha regarding the Drama and he suggested that we should advertise on the giant screen at Piliyandala and that he will do the publicity on newspapers and the Tv programme art cafe</p> <p>2024.12.05 Agreed to have additional pocket meetings only with the drama organizing committee as and when required to expedite the process.</p>	Lion Onray
	Board Paper Ref	BP-003(20240902)		

Background of the Board Paper-

Since the club has to settle borrowings made from the members to pay unpaid membership fees of some members and for future charitable events, a fundraising event was proposed

Decision taken-

2024.09.02

1.to show the stage Drama “SADUDA WATEI NNE SIKURADATA”“සදුදා වැටහෙනවා” and the cost is Rs. 275,000/=. The board unanimously Decided to finalize the date on Friday 06.09.2024 after checking the availability of the drama and the location.

2.Proposed to print souvenirs for this event and proposed target for advertisement Rs 4 Million and the club is expecting active support of all members to achieve this target. Discussed how we get support from tea brokers and following members suggested for touch Tea Brokers

- (i) lion Sachintha - CTB
- (ii) Lion Danushka - LCBL
- (iii) Lion Khan - Forbes
- (iv) Lion Tharidu - Demo
- (v) Lion Linton - John keels and Asia
- vli) Lion siri - Mercantile, Asia, Bartleet and Eastern

Club expected Gold , Silver and Bronze Sponsorships valued Rs 150,000 to Rs.100,000.00 from brokers

Board Decided to give following targets to other members

- | | | |
|-------|-------------------|----------------|
| (i) | Lion Kanchana | Rs, 300,000.00 |
| (ii) | Lion Mahesh | Rs. 100,000.00 |
| (iii) | Lion Osada | Rs. 200,000.00 |
| (iv) | Lion Onray | Rs.100,000.00 |
| (v) | Lion Thisara | Rs.100,000.00 |
| (vi) | All other members | Rs. 40,000,00 |

3. Suggested pages prices for advertisements as follows

Back page (colour) Rs.125,000,00

Back front page (colour) Rs,100,000.00

Front front page (colour) Rs, 100,000.00

	<p>Middle page (colour) Rs. 75,000.00</p> <p>Full page (colour) Rs. 50,000.00</p> <p>Full page (black and white) Rs. 40,000.00</p> <p>Half page (colour) Rs. 30,000.00</p> <p>Half page (black and white) Rs. 25,000.00</p> <p>Quarter page (colour) Rs. 15,000.00</p> <p>Quarter page (black and white) Rs. 10,000.00</p> <p>4.Suggested call articles for the souvenir such as articles relating to Tea industry, member own articles (Short stories, success stories etc) welcome our members for this</p>		
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#	Title	1.Non payment of membership fees 2.May 10th Joint charter ceremony 3. New officials for the year 2025/2026	<input checked="" type="checkbox"/> progress Corrections	Responsi bility
04	Name of presenter	Lion Shermila	1.it was agreed to contact the said members and collect funds. 2.Informed the members and agreed to make a call round to the membership also 3. Lion Jayasuriya was proposed as the new president by Lion Prasanna and seconded by the board Lion Isuru Adikari was proposed as the Secretary by Lion Jayasuriya and seconded by the board, it was agreed to give the chance to Lion jayasuriya to suggest the treasurer in the near future.	Treasurer
	Board Paper Ref	BP-001(20250429)		
	Background of the Board Paper- 1.Discussed about international payment plan and decided to collect membership payment 2.Inform board members regarding the joint chater ceremony and to request their participation 3. to decide the new officers of 2025/2026			

09th Board meeting minutes presenting & seconding

#	Seconding and confirming the minutes are in order	
1	Suggesting that the minutes are in order	Name: Lion Linton Premawardana
	Confirming that the minutes are in order	Name: Lion Chermila Ambeypitiya
	Unanimously	
	Approved after amendments	
	Rejected :	

Attendance Confirmation

2025.04.29 - Zoom meeting @ 9.00pm

The screenshot shows a Zoom meeting in progress. The main window displays a presentation slide with the text "Thisara Kukulew..." in large white font on a dark background. A smaller window in the foreground shows a spreadsheet with data. The top bar indicates the meeting is titled "Meeting" and the user is "My screen". The top right shows a "Participants (9)" button. The bottom bar contains various controls: Audio, Video, Participants, Chat, Share, Pause, Annotate, Remote control, Hide meeting, and More. The system tray at the bottom shows the Windows search bar, taskbar with various applications, and system status including temperature (29°C) and time (21:14 on 29/04/2025).

Participants (9)

Name	Audio	Video
Prasanna Madawala (Host, me)	On	On
Thilaka Jayasooriya	On	On
Thisara Kukulewithana	On	On
linton premawardane	On	Off
Tharindu Kodituwakku	On	On
Kaminda	On	On
Kumarasiri Perera	On	On
Leon	On	On
Shermila Ambeypitiya	On	On